FORTIS

HOW TO REGISTER YOUR SECURITY TOKEN

STEP 1: Download the App

From either (select one):

A Smart Phone / Tablet:
- Navigate to your App / Play Store > search for "**VIP Access**" > download

A Desktop Computer:
- **Visit https://vip.symantec.com > select "Get VIP Access Desktop" > download**

STEP 2: Register Your Token

From A Desktop Computer (only):

- **Navigate to Online Banking**
  Begin to log in through **www.fortisbankus.com**

- **Say Yes**
  When asked if you have installed your secure token app, answer "yes."

- **Register Your Token**
  Enter the following information:

- **Device Serial Number**
  This is also referred to as the "Credential ID" and begins with four letters. Enter this ID with no spaces.

- **Security Code**
  This is the 6-digit number that changes every 30 seconds.

Moving forward, you will only enter the 6-digit Security Code upon each login.

Should you ever wish to change devices, please contact us so that we can "re-set" your Token. This will allow you to register a Token from a new device.

How Can We Help?

Please do not hesitate to contact our Client Service team with questions or concerns.

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